

**2023 LASAFAP SPRING CONFERENCE
VENDOR REGISTRATION FORM**

SINGLE EXHIBIT SPACES ARE \$600.00 EACH

Exhibit fee of \$600.00 includes 1 table/exhibit booth space, two (2) vendor luncheon tickets for Wednesday, March 1, and two (2) luncheon passes to the **LASAFAP** member luncheon on Thursday, March 2. Times for both luncheon events will be included in the vendor registration material which vendors will pick up the morning of Wednesday, March 1, from 8:00-11:00 A.M. Vendors will be allowed to set up beginning at 8:00 A.M. on Wednesday, March 1, to be ready for display by 11:00 A.M. Overnight security will be provided for Wednesday night until Thursday morning. The exhibits should be disassembled by 5:00 P.M. on Thursday, March 2.

Persons or companies interested in exhibiting are asked to complete this form and submit it via email to knewsom@richland.k12.la.us

FOR OUR VENDORS:

LASAFAP members will be provided with a brochure of attending vendors.

LASAFAP members will be encouraged to stop at all vendor booths. Vendors may provide individual inducements to encourage **LASAFAP** member visits. As further encouragement for **LASAFAP** members to participate and visit more booths, each registrant will receive a vendor signature page with all the vendors listed, and each vendor will sign his/her initials following a visit from a **LASAFAP** member. A prize will be given following a drawing of all members who visited a minimum of 80% of vendors.

The drawing will be held on Friday, March 3.

VENDOR CARNIVAL

On March 1, we will once again hold the **VENDOR CARNIVAL** to encourage booth visitation. Vendors are asked to host simple "carnival" style games at their booths. Vendors may offer winners small promotional prizes of their choice.

We have chosen a basketball theme for the spring conference:

"Federal Programs: Turning March Madness into Slam Dunks!"

As a further incentive to encourage attendance, all donated **vendor door prizes will be awarded during the Vendor Carnival.**

VENDOR INFORMATION: (* = required information)

*COMPANY'S NAME Click here to enter text.

*ADDRESS Click here to enter text

*PHONE NUMBER Click here to enter text. EMAIL Click here to enter text.

*NUMBER OF REPRESENTATIVES ATTENDING CONFERENCE Click here to enter text.

*NAMES AND EMAIL ADDRESSES OF REPRESENTATIVES ATTENDING:

*NUMBER OF BOOTHS Click here to enter text.(\$600.00 PER BOOTH)

NUMBER OF ADDITIONAL TICKETS @ \$35.00 each

For VENDOR LUNCHEON Click here to enter text. (Wednesday, 3/1/2023)

For MEMBERS' LUNCHEON Click here to enter text.(Thursday, 3/2/2023)

*AMOUNT ENCLOSED: Click here to enter text.

CHECK# Click here to enter text.

*ELECTRICITY NEEDED: (PLEASE SELECT ONE) YES NO

PLEASE MAKE CHECKS PAYABLE TO *LASAFAP* AND SEND WITH THIS FORM TO THE FOLLOWING ADDRESS:

LASAFAP
attn: CHRISTY HENDRIX
411 FOSTER STREET
RAYVILLE, LA 71269

*IF YOU WOULD LIKE TO BECOME A SPONSOR FOR THE EVENT, PLEASE INDICATE THE LEVEL OF YOUR CHOICE:

- BRONZE (\$1,500)
(provides: 2 booth spaces, preferred booth location, electronic signage, lunch tickets for up to 3 reps)
- SILVER (\$2,500)
(provides: 2 booth spaces, preferred booth location, electronic signage, verbal recognition at the Thursday lunchtime business meeting, and lunch tickets for up to 4 reps)
- GOLD (\$5,000)
(provides: 3 booth spaces, choice of booth location, electronic signage, opportunity to address attendees at the Thursday lunchtime business meeting, and lunch tickets for up to 5 reps)
- PLATINUM = SPONSORSHIP OF THE PRESIDENT'S SOCIAL (\$10,000)
(provides: Up to 4 booth spaces, choice of booth location, electronic signage, opportunity to address attendees at the President's Social and lunch tickets for up to 6 reps)
*Any vendor(s) interested in sponsoring the President's Social please contact Ken Newsom [knewsom@richland.k12.la.us] or (318)417-1000 for more information.

- I WOULD LIKE TO PROVIDE A VENDOR DOOR PRIZE.
*Vendor Door Prizes will be awarded during the VENDOR CARNIVAL

IMPORTANT!! Please provide a brief description of your product or service so that it can be included in the conference program that will be provided to all participants: