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for **SUCCESS**



Jump Start Funding

Important Guidance

[jump-start-funding-guidance.pdf \(louisianabelieves.com\)](#)



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Career Development Funds

How are Funds allocated?

Each qualifying student course enrollment for grades 9 through 12 is provided 6% of the Minimum Foundation Program (MFP) State and Local Base Per Pupil. The 2022-2023 amount is \$241.

Minimum amounts of CDF established in the MFP:

- LEAs receive the greater of: a) \$25,000; or b) the sum of 6% adders for all their students' [CDF-qualifying courses](#);
- Charter and special schools (with grades 9-12) receive the greater of: a) \$10,000; or b) the sum of 6% adders for all their students' [CDF-qualifying courses](#);



Allocable Expenditures

- Teacher training or certification towards attainment of [Jump Start statewide credentials](#), including externship stipends, and course tuition
- Equipment and facilities aligned to pathways (includes the cost of student industry-based credentials as well as career awareness and career counseling software and services)
- Nepris licenses or other technology licenses / equipment necessary to implement CDF-qualifying courses
- Transportation to facilities where students will be taking a CTE course related to a statewide industry credential
- Facilities, materials and equipment expenditures related to student attainment of [Jump Start statewide credentials](#) and IBCs that are a part of a statewide bundle
- Facilities, materials, equipment, and transportation expenditures related to student's identified on a [Fast Forward](#) pathway



Non-allowable Expenses

- Salaries or benefits for teachers, **except** for externship stipends in high-demand industry sectors and JAG specialist.
- Teacher training for credentials other than Jump Start statewide credentials.



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Supplemental Course Allocation

How are Funds allocated?

Each year school systems are awarded an allocation based on their student count from the previous year. The allocation amounts can be found in the the 2022-2023 MFP Budget Letter. Payments are made to school systems by the state in the monthly MFP payment at the rate of 1/12 per month.

School system reports their students' Course Choice participation in the SCA Reporting System. LDOE monitors expenditures and reallocates funds not spent and/or allocated per program policy.



Allocable Expenditures

Funds that are unused at the end of the year will be reallocated in one of 2 ways

- Fund the Jump Start Summers Program
- Give extra funds to school systems that expended all of their funds and could use more

Funds may only be spent on tuition cost for courses of BESE approved SCA Providers

School systems have total discretion in deciding how to use the funds to best meet their needs/goals with approved SCA providers.



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TOPS Tech Early Start

How are Funds allocated?

The TOPS Tech Early Start award provides up to \$600 per academic year for any eligible 11th or 12th grade student attending a Louisiana PUBLIC high school who wishes to concurrently enroll for up to six credit hours per semester in order to pursue certification in an Eligible Program at a public or nonpublic college or an approved training provider.



Allocable Expenditures

A TOPS-Tech Early Start Award may be used to fund any technical or applied course leading to an Industry-Based Certification, a Certificate of Applied Science, and a Certificate of Technical Sciences offered at a Louisiana Public or nonpublic postsecondary education institution or by any Louisiana training provider recognized by the Louisiana Workforce and approved by the State Board of Elementary and Secondary Education when such certification or certificate is approved by the Workforce Investment Council.



How and when the Funds are distributed

TOPS Tech Early Start payment requests are submitted by the postsecondary school or approved provider and once processed, those funds are sent to the college or approved provider. Funds will be distributed after the school's census date. The fall billing deadline is October 15. The spring billing deadline is April 1. TOPS Tech Early Start is not available during the summer.

In cases where the dates above fall on a weekend or declared a holiday, the deadline will be the next working day.



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Perkins

How are Funds allocated?

Each year under the Perkins statute, Congress appropriates approximately \$1.2 billion dollars in State formula grant funds to develop more fully the academic knowledge and technical and employability skills of secondary and postsecondary education students who elect to enroll in career and technical education programs and programs of study.



How are Funds allocated?

Thirty percent shall be allocated to LEAs in proportion to the number of individuals aged 5-17, inclusive, who reside in the school district.

Seventy percent shall be allocated to LEAs in proportion to the number of individuals aged 5-17, inclusive, who reside in the school district served by the LEA and are from families below the poverty level.

The State shall adjust data to make the allocations to include LEAs without geographical boundaries such as charter schools. A LEA may enter into a consortium with other LEAs to meet the minimum allocation requirement of \$15,000.



Allocable Expenditures

In general, funded activities must improve the quality of approved programs, enhance instruction, and align with industry standards. Items must supplement and not supplant local funds.

- In the budget expenditure, you must include both the Program of Study and the cluster alignment (or the specific exemption addressed in the next slide).

Louisiana State Perkins Plan §2(e):

“Beginning in fiscal year 2021-2022, Perkins funds will only be utilized for Perkins Eligible CTE Programs of Study included in the regionally identified clusters. Louisiana will continue to allow for career exploration and professional development activities to be funded regardless of the CTE cluster alignment. Louisiana will also continue to allow reallocated carryover funds to be spent outside of the three clusters for Perkins Eligible CTE Programs of Study. The Perkins law specifies that expenditures may only be made to address needs identified in the Comprehensive Local Needs Assessment. This plan goes further to require that the needs must be identified and that the activities supported with Perkins funds must be within one of the three career clusters (or forth if approved).”

Example of notation: CNA testing vouchers (Health Science: Nursing POS)



Exemption from Program of Study

The Louisiana State Perkins Plan includes three exemptions from the Program of Study requirement: Career Exploration, Professional Development, technical courses in Fast Forward pathways. In the budget expenditure, you must note which exemption applies. The activity must also be included in the corresponding Program Specific Question (career exploration is question #3 and professional development is question #8)

Louisiana State Perkins Plan §2(e):

“Beginning in fiscal year 2021-2022, Perkins funds will only be utilized for Perkins Eligible CTE Programs of Study included in the regionally identified clusters. Louisiana will continue to allow for career exploration and professional development activities to be funded regardless of the CTE cluster alignment.”

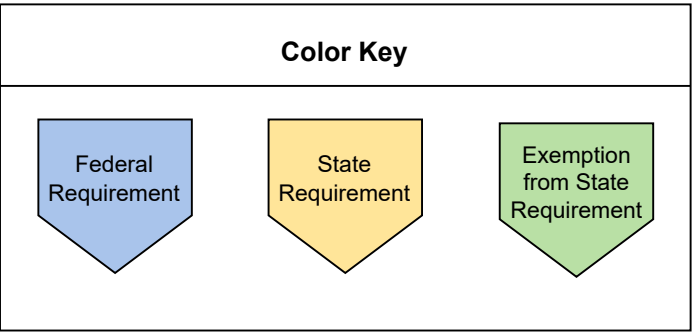
Example of notation: AHEC of Summer (Career Exploration)



Perkins Flowchart



This flowchart was developed to help Louisiana School Systems to determine if an activity (budget item) is allocable in Perkins. This flowchart only addresses the Louisiana Perkins state plan and the Perkins Federal law.



Is the activity identified as a need in the Comprehensive Local Needs Assessment?

No → Not Allocable

Perkins §135.A: Each eligible recipient that receives funds under this part shall use such funds to develop, coordinate, implement, or improve career and technical education programs to meet the needs identified in the comprehensive needs assessment

Yes → Does the activity meet the definition of Teacher Professional Development?

Yes → Is the activity included in answer to Program Specific question #8?

No → Does the activity meet the definition of Career Exploration?

No → Is this prior year carry over funds?

Yes → Is the activity aligned to your three regionally identified clusters or locally determined fourth cluster?

No → Not Allocable

Louisiana State Perkins Plan §2.e: The Perkins law specifies that expenditures may only be made to address needs identified in the Comprehensive Local Needs Assessment. This Plan goes further to require that the needs must be identified and that the activities supported with Perkins funds must be within one of the three career clusters (or fourth if approved).

Yes → Is the activity aligned to a Program of Study?

No → Not Allocable

Louisiana State Perkins Plan §2.e: Beginning in fiscal year 2021-2022, Perkins funds will only be utilized for Perkins Eligible CTE Programs of Study included in the regionally identified clusters. Louisiana will continue to allow for career exploration and professional development activities to be funded regardless of the CTE cluster alignment

Yes → Is the activity aligned to a dual enrollment course in the LCTCS approved Program of Study for the cluster?

No → Is the activity aligned to a state focus list IBC in the LCTCS approved Program of Study for the cluster?

No → Is the activity aligned to a non-universal high school course included in the LCTCS approved Program of Study for the cluster?

No → Is the activity aligned to the LCTCS funding approved universal courses EMR or NCCER core?

No → Not Allocable

LCTCS Program of Study Guidance Issued July 8, 2021: By definition, a program of study incorporates a broad range of courses including foundational, general education, prerequisite, and universal. The inclusion of any course, especially general education, prerequisite, foundational or universal, as part of a Perkins Eligible CTE Program of Study does not imply that the course and its activities are eligible for Perkins Funding (see Definitions). Only career and technical education activities, recognized postsecondary credentials, and courses whose activities build technical competencies in the Perkins Eligible CTE Programs of Study will be funded with Perkins funds.

Does this activity align to allowable expenditures per Uniform Grant Guidance (UGG), General Education Provisions Act (GEPA), and Education Department General Administrative Regulations (EDGAR)?

Yes → Allocable

To further promote continuous improvement of career and technical education, an eligible recipient should not continue to spend Perkins funds on a specific activity within a Perkins Eligible CTE Program of Study for more than three consecutive years, unless program improvement and/or program expansion is evident within the Perkins Eligible CTE Program of Study or the eligible recipient provides evidence that discontinuation would adversely affect program size, scope, and quality and a plan to transition support, for the activity, to other funds. To ensure a renewed focus on this expectation, the first of the three years will begin with the 2021-2022 school year.

Yes → Have you addressed all required uses of funds in either the Perkins Budget or Program Specific Questions?

No → Not Allocable

Perkins §135(b) REQUIREMENTS FOR USES OF FUNDS. Funds made available to eligible recipients under this part shall be used to support career and technical education programs that are of sufficient size, scope, and quality to be effective and that...

Not Allocable

Perkins §131.f.2: Funds allocated to a consortium formed to meet the requirements of this subsection shall be used only for purposes and programs that are mutually beneficial to all members of the consortium and can be used only for programs authorized under this title. Such funds may not be reallocated to individual members of the consortium for purposes or programs benefiting only 1 member of the consortium.

Is the budget item mutually beneficial?

Are you part of a Consortium?

Is the alignment clearly reflected in the appropriate Program Specific Question?

Is the cluster alignment clearly stated in the budget?

Is the Program of Study stated in the budget?

No → Budget item will be rejected until addressed

Yes → Budget item will be rejected until addressed

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Macro View of Perkins

Perkins and Title I

Both require:

- Comprehensive Needs Assessment (this is referred to as CLNA in Perkins)
- evaluation of student performance
- evidence-based strategies required to meet needs determined in needs assessment

Perkins:

- only activities identified in CLNA can be funded

Title I - Where do you see potential alignment?



Perkins and Title II

Both require:

- Stakeholder engagement when planning activities

Perkins:

- Student performance on Math, English, and Science Assessments are 3 areas of Core Indicator reporting to OCTAE/ED

Title II - Where do you see potential alignment?



Perkins and Title III

Both require:

- Stakeholder engagement when planning activities

Perkins:

- English Learners are a special population in Perkins. For all indicators, system must address performance gaps for subpopulations.

Title III - Where do you see potential alignment?



Perkins and Title IV

Both require:

- Improve student outcomes and address the opportunity gaps identified through the needs assessment

Perkins:

- only activities identified in CLNA can be funded
- opportunity GAP analysis

Title IV - Where do you see potential alignment?



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Jessica Vallelungo
Executive Director of Quality Diplomas
Office of Career & College Readiness
Louisiana Department of Education

Jessica.Vallelungo@la.gov